

Minutes—Simon Fraser Parent Advisory Committee Meeting

Nov 24, 2025

Attendees: Trina McLean, Robyn Ivany, Gayleen Clark, Jennifer Scharnau, Marie Weninger Henderson

Call to Order at 6:02 p.m.

1. Approval of agenda: motioned by Marie Weninger Henderson, seconded by Jennifer Scharnau.
 - a. Retroactive agenda approval for September meeting: approved by Marie Weninger Henderson, seconded by Jennifer Scharnau
2. Minutes from September 2025 meeting: approved by Marie Weninger Henderson, seconded by Trina McLean
3. Principal's Report: see attachment.
 - a. Fewer kids enrolled in September than projected (665 projected vs 658 actual) led to significant budgetary reduction. Currently, 664 kids are enrolled. Funding for the year is based on number of children enrolled at the end of September.
 - b. Simon Fraser is currently grade 5 to 9 school, but will be grade 6 to 9 next year.
 - c. Evanston Heights school is opening next year, and 75 current SF students are projected to leave for the new school.
 - d. Kincora and Sage Hill students will be designated to SF next year.
 - e. School Development Plan results discussed. See attachment. Goals include improving literacy and numeracy, and creating a safe and welcoming learning environment.
 - f. School fees due Nov 30. Fees cover unexpected costs to run the school and inflation. Students in courses such as outdoor ed, construction and fashion could see some fee reimbursements due to the strike action in October. No reimbursements expected for athletic teams.
 - g. Upcoming events:
 - i. 8 kids will attend Wellbeing Symposium on Dec 8
 - ii. Winter Concert moved to January
 - iii. Wrestling event Dec 9
 - iv. Report cards moved from January to Feb 24, 2026.
 - v. The band Camp Caroline trip was canceled on Nov 24 due to roads. Pizza was purchased for the kids, as they had not packed food, and

musicians from MRU will be deployed to work with the band students.
The school will try to reschedule the trip if possible.

4. School Council executive members nominated and approved:
 - i. Treasurer: Jennifer Scharnau
 - ii. Key Communicator: Shannon Rowe
 - iii. Chair: Robyn Ivany
 - iv. Vice Chair: Triana McLean
 - v. Secretary: Marie Weninger Henderson
5. Chair's Report: No report
6. New Business: No New Business
7. Adjournment of Parent Advisory Meeting at 6:34
8. Meeting reopened at 6:48. Next meeting online on Dec 15, 2025. Motion approved by Marie Weninger Henderson and seconded by Trina McLean
9. Meeting of Parent Advisory Meeting re-adjourned at 6:49.

Minutes—Simon Fraser Fundraising Committee Meeting

Nov 24, 2025

Call to Order at 6:34 p.m.

Attendees: Trina McLean, Robyn Ivany, Gayleen Clark, Jennifer Scharnau, Marie Weninger Henderson, Rebecca Marshall

1. Agenda: No official agenda due to no Secretary appointed prior to this meeting. Tentative agenda proposed by the Chair approved by Jennifer Scharnau and seconded by Trina McLean.
2. Minutes from September 2025 meeting: approved by Robyn Ivany and seconded by Jennifer Scharnau.
3. Signing authority: New executive given signing authority as of September meeting.
4. Casino report:
 - a. October 2025 Casino was a huge success. There was good parent participation and all volunteers showed up for their shifts. Council thanked all the parents and volunteers who gave their time.
 - b. Paperwork has been submitted for the next Casino, which will be in 1.5 to 2 years' time.
5. Fundraising Report:
 - a. Rita Samrai, Fundraising Coordinator, reported Health Hunger fun lunches raising lots of revenue for Fundraising Committee.
 - b. Vendors for this year to include Subway, Opa, and Noodle Box. Potential to add "fun snacks" or "snack week," and include vendors such as Kernels, Jugo Juice, and Menchies.
 - c. The school is exploring the idea of having fun lunches every other week and snacks vendors on non-fun lunch weeks. Principal Clark unsure if snacks every week meets the provincial nutritional guidelines.
6. Future funding requests:
 - a. Principal Clark expressed appreciation to the parents and volunteers for a successful casino fundraiser that took place during strike action.
 - b. Funds for bussing to be requested at a later date to decrease field trip costs.
 - c. Funds for printing and photocopying to be requested at a later date.
7. Next Meeting: Dec 15, 2025. Online.
8. Meeting Adjourned at 6:48 p.m.