

Simon Fraser Parent Advisory Committee Meeting Minutes

Dec 15, 2025

Attendees: Trina McLean, Robyn Ivany, Gayleen Clark, Jennifer Scharnau, Marie Weninger Henderson, Shannon Rowe

1. Call to order Approval of agenda at 6:00 pm
2. Minutes from Nov 24, 2025 meeting: Approved
3. Principal's report:
 - a. Learned from evergreening technology that school will get 68 new chrome books. Will need a new cart to hold all.
 - b. Diefenbaker (date TBD) and Churchill (Jan 27) high schools will be hosting tours for current grade nine students in the new year.
 - c. \$697 from Alberta Government Education and Childcare fund can be used towards the new Evanston Heights school's parent library, as many Simon Fraser students will be transferring to Evanston Heights next year. Every year, school council gets \$500 in government funding for parent engagement. It is not always possible to host parent education events with a \$500 budget, so last year, the funds were used to add materials to a Simon Fraser parent resource library. Council will table the vote on usage of this year's funds until the next meeting in January.
4. No chair's report
5. No new business
6. Next meeting: Jan 26, 2026
7. Adjournment: 6:06 pm

Simon Fraser Educational Support Association Meeting Minutes

Dec 15, 2025

Call to order at 6:06 p.m.

1. Approval of Agenda: Approved with caveat of title change. Approved.

Will remove welcome and introductions from Ed support meeting going forward.

2. Approval of minutes from Nov 24, 2025 meeting: Error in Casino report minutes. There was one parent who did not show up for shift. Remainder of minutes approved.
3. No treasurer's report.
4. No fundraising report. Healthy Hunger snacks day report.
5. No casino report.
6. Fundraising requests
 - a. School is requesting new cart for new chrome books. Council is unsure of how much money is available in the Casino account. It was suggested council approve the purchase of the cart today, pending email confirmation of funds available later this month. Estimated cost is \$3,100, and that is a high estimate. Email confirmation to be sent as soon as Jennifer can view the account balances, which should be next Monday. Shannon recalled from September meeting that available funds should be around \$12,000. Jennifer Motion to purchase cart approved.
7. No new business.
8. Next meeting Jan 27, 2026.
9. Meeting adjourned at 6:16 p.m.