

Simon Fraser School Council Meeting  
September 22, 2025  
Learning Commons

Minutes

Present: Robyn Reid-Ivany - Chair  
Ms Clark - Principal  
Ms Varner - Assistant Principal  
Trina - Vice Chair  
Christine Waddell - Treasurer  
Shannon Rowe - Key communicator  
Jennifer  
Marie Weninger  
Lindsay  
Candace  
Rebecca  
Parent 1  
Parent 2

1. Call to Order - Meeting called to order by Robyn at 6:07pm
  2. Welcome and Introductions - Robyn gave a brief overview of parent council and explained how each of the two meetings work.
  3. Approval of September 22, 2025 Agenda - this was missed, noted to mention at next meeting
  4. Approval of the minutes from May 26, 2025
    - Motioned by Shannon, seconded by Robyn - approved
  5. AGM nominations and voting:
    - Chair
      - Shannon nominates Robyn for Chair, seconded by Lindsay - approved
    - Key communicator
      - Robyn nominates Shannon for Key communicator, second by Rebecca - approved
    - Treasurer
      - Robyn nominates Jennifer for Treasurer, second by Rebecca - approved
    - Vice Chair
      - Shannon nominates Trina for Vice Chair, second by Robyn - approved
- Fundraising coordinator position: will follow up with Rita.
- Still looking for someone to fill the Secretary position.

## Principals Report

- One of the best starts to the school year
- Student population projection was 665 at the end of last year. Actual current student population is currently at 658.
- Watching the student numbers closely as it will affect the budget. The school receives about \$5000 per student.
- Lean operating school budget protected due to current numbers.
- No staffing surpluses
- Office assistant leaving to take a new position. Wishing her all the best and will miss her.
- Lead lunchroom supervisor position was filled
- New this year is dragon houses
  - Harry potter house style vibe
  - Hope to encourage values, resilience and determination
  - Dragons were chosen to keep with the school mascot
  - These are multi grade house teams, getting to know students in different grades, fostering friendship and leadership opportunities.
- Terry fox run raised almost \$1500. Last year the school raised \$600. Thank you to everyone who donated.
- Schools focus is on wellness and well being
  - this has become a school strength.
  - ensuring basic needs are met before education. If students are not feeling safe they will not be successful learners.

Data showing improvements (how students feel about the following areas while at school):

Spring 2024 data to present

- Diversity/ inclusion up 3.5%
  - Connection up 3.5%
  - Regulation up 7.5%
  - Resilience up 10.5%
- The leadership trip was cancelled due to low numbers. Too costly to go forward with few students. The school will re-look at a possible trip in the spring.
- Athletics - Soccer, cross country and basketball are all in full swing

## Mural

- The design was approved by the CBE. The design was worked on last year by grades 6 and 8 with a ceremonialist.
- A former student (now in grade 11) is coming to digitalize the artwork so it can be projected on the wall. The mural will hopefully be completed by October 30th.

## Building Maintenance:

- The crumbling section of the basketball black top was fixed over the summer.
- New Carpet in the bandroom

#### Upcoming events

- Orange shirt day. Will be placing ribbons on the fence.
- Jr boys basketball tournament Oct 1-3
- Grade 7 band clinic Oct 7
- 

The new AV system with projector, has been installed and running great. Thank you to the parent council for funding it.

- The \$500 government grant for the student council was used to set up a parent resource library. Books are located in the library and are ready for parents to check them out.

- Main entrance tables for students were purchased. Received an over stock deal so they came to \$1100. Waiting to purchase chairs, due to additional funds needed.

- \$2000 of the \$5000 allocated for books has been spent.

- Request for Outdoor ed equipment, staff appreciation and chairs will be made in the second meeting.

#### Transportation updates:

- Ms Clark apologizes to families for all the disruptions (situation was out of her control).
- Due to legislation changes to walk zones there was a shortage of bus drivers. There are several bus companies now and they all run different systems.
- Over the last 4 school days the buses have been running on time.
- $\frac{2}{3}$  of the student population is bused.

#### Chair Report

- The casino is fast approaching. Volunteer spots are looking good with only one position that needs to be filled. Please consider volunteering if you are able.
- Our casino raises between \$60000-\$80000

#### New Business:

- Request for an online meeting link
- Look into whether refunds will be provided for families that are participating in healthy hunger, in the event a strike occurs
- Table looking at a fundraising coordinator to fundraise for leadership and look at whether other fundraising strategies are wanted/needed for the school.

Meeting adjourned at 6:54pm but Robyn

Educational Support Association  
September 22, 2025  
Learning Commons

Minutes

Meeting called to order at 6:54 by Robyn

Approval of agenda for September 22, 2025

- Motioned by Marie, seconded by Robyn - approved

Approval of May 26, 2025 meeting minutes

- Motioned by Shannon, seconded by Robyn - approved

Treasurer report:

Casino account:

- Started with \$61084.12
- Minus the \$40000 check for the AV equipment
- Funds left was about \$20000
- Funds available for this year: \$12000

General account: \$4803.15

- Available \$1758.15
- After staff appreciation request it would be \$258.15
- More healthy hunger checks coming

Staff appreciation, flames day and grade 9 year end celebration (food potion) came out of this account.

Bank account information needs to be changed over to new treasurer

Rita confirmed she would continue with Healthy hunger but needs a replacement as this is her last year.

New Requests

1. \$900 for chairs for the front entrance area (Casino funds)
2. \$5000 for outdoor ed equipment (equipment is breaking and updates to current equipment are needed (casino funds)
3. \$1500 for staff appreciation (General account)

Approval of the above items

1. \$900 for chairs for the front entrance area
  - Motion Shannon, seconded by Trina - approved

2. \$5000 for outdoor ed equipment
  - Motion Robyn, seconded by Rebecca - approved
3. \$1500 for staff appreciation
  - Motion Shannon, seconded by Candace - approved

Future ask from casino funds - Funds for buses to be covered for field trips to help reduce costs to families

Money transfer request:

- Move \$1000 from general to casino funds. An amendment to have bus costs come from casino funds instead of general for the grade 9 celebrations last year
  - Motion Marie, seconded by Rebecca - approved

Ask:

- \$1500 from casino to cover school council insurance
- It was \$1473.00
- Motion Shannon, Seconded by Lindsay - approved

Adjourned by Robyn at 7:19

Next meeting: October 27, 2025